

**MOUNTAIN VIEW FIRE AND RESCUE  
BOARD OF COMMISSIONERS MEETING  
SEPTEMBER 26, 2023**

**MEETING CALLED TO ORDER**

Commissioner Gentry called to order the regularly scheduled meeting of Mountain View Fire and Rescue Board of Commissioners at 6:30 pm on September 26, 2023 at 32316 148th Ave SE Auburn, WA 98092.

**THE FOLLOWING WERE PRESENT FROM MVFR:**

Commissioner Joanne Seng  
Commissioner Cathie McKinney  
Commissioner Jacob Fouts  
Commissioner Don Gentry  
Council Member Debbie Page-Advisory Member  
Chief Dawn Judkins  
Deputy Chief Dustin Trout  
District Secretary Sarah Stidman

**THE FOLLOWING WERE ABSENT FROM MVFR:**

Commissioner Jim Farrell (**Excused**)  
Muckleshoot Tribe Council Vice Chair Donny Stevenson-Advisory Member

**THE PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited by Advisory Member Debbie Page.

**ROLL CALL**

Commissioner Gentry-For the record 4 commissioners are present and advisory member Debbie Page.

**APPROVAL OF AGENDA**

**Commissioner Fouts made a motion to approve the agenda with the additional executive session for collective bargaining. Seconded by Commissioner Seng. MOTION CARRIES UNANIMOUSLY (4-0) by Commissioner Gentry.**

**CONSENT AGENDA**

**Commissioner Gentry and Commissioner Farrell reviewed the vouchers, nothing unusual. Commissioner McKinney made a motion to approve the consent agenda- 8.22.23, & 9.6.23 minutes and the first and second half of 2023 vouchers. Seconded by Commissioner Fouts. MOTION CARRIES UNANIMOUSLY (4-0) Commissioner Gentry.**

## **PUBLIC COMMENT**

No public comment was given. Paul Dunn presented on the IT Report.

## **UNION COMMENT**

No union comment was given.

## **FINANCE REPORT**

- Finance Manager Patty and Chief Judkins will work on the levy sheet. The \$740,00 reduction will have an impact on staffing.
- September's vouchers were higher than normal \$278,928.27.
- September payroll totaled \$482,992.09.
- Ambulance Revenue was \$39,332.08, and September's reimbursement totaled \$23,547.66. Patty is working on the reconciliation. Once it's completed September's reimbursement will show up.
- Special events revenue for August is \$28,134.27. Patty is billing out September's currently.
- Need a quote for the compressor at St. 96, it needs significant repairs. Look into the warranty and discuss repairs.
- Patty discussed the vouchers over \$5000 below;
  - IAFF Staff Health/Wellness \$66,357 (Sept Medical/Dental)
  - P.S. Regional Fire \$8,313 (Vehicle Maintenance)
  - Valley Regional Fire \$13,175 (MIH Cares)
  - Snider Energy \$9,690 (Fuel)
  - DUNCO Diversified Services \$6,302 (IT Services)
  - P.S. Regional Fire \$31,798 (Fire garage contract & Vehicle Maint.)
  - IAFF Staff Health/Wellness \$62,404 (October Medical/Dental)
  - Valley Communications \$15,409 (911 Dispatch, 800HMz, NET MOTION)

## **CHIEF'S REPORT**

- Amphitheater concerts are over.
- Waiting to hear back on the mitigation fees.
- Evaluate staffing levels, looking at costs for 2024, discussion to be continued.
- Met with the Black Diamond Mayor, will pay the outstanding invoices.
- Muckleshoot's aid car is in Salt Lake City and will be done soon. Meeting tomorrow with the tribe to prep the comp plan.
- Will be out of the office next week.
- Reach out to the consultant for the capital facility plan to get the process started.

## **DEPUTY CHIEF'S REPORT**

- MVFR is busy with the following events; 10 Trails Park Event, Stop the Bleed, Labor Days.
- Ongoing trainings for new fire fighters-JATC. The chief and I attended the Leadership Conference. Looking for a new training officer (TO), 4 candidates signed up for it.

- Many significant events, air lifts, car jacking, mobile home fire. Our staff did a great job on providing medical skills. Commissioner Fouts commended Ryan McGinnis on his leadership with these events. Drowning at Lake Sawyer we put all resources out and the community did a great job in assisting.
- MVFR received a CPR accolade letter from King County Public Health Emergency Medical Services Division.
- Update on aid car- everything is ready for the repair, still looking for an aluminum welder, but no time frame for repairs.
- Working with an artist to design the decals for the Muckleshoot aid car.
- Update on the stations-Mike fixed the bathroom at St. 95 and office. St. 96 has HVAC and plumbing issues. Gave tour of station 96 and 98 to the insurance company discussed issues- CO detector, HVAC system. Repairs will be done very soon.
- We had an increased average of 8.3 calls per day. Thank you to the neighboring agencies for their mutual aid.

### **UNFINISHED BUSINESS**

**IT Report**-Paul Dunn provided an overview on MVFR's IT systems and infrastructure. The main elements are the network, phone systems, servers, major appliances, cabling, and power. The server room is in poor condition and needs upgrading and the servers are currently older than 7 years. Paul recommends purchasing two servers. Chief Judkins will keep the board in the loop for capital improvements and expenditures for the 2024 budget year. Thanks to Paul for the great report. Commissioner Gentry asked if we need to coordinate with ValleyCom for call traffic. Ideal to implement by December 31. More discussion to come with Chief Judkins and Commissioner Gentry.

- **Netmotion Infrastructure**- Looking for solutions and alternatives for phones, radios, and modems. Discussed the 2/4/6 year plans with quotes and what each one includes. Cradle-Point provides modems in the apparatuses and could replace Netmotion.
- **King County EMS IT Support**-Options for EMS support, set up own network, or use someone else's connection. Maybe have EMS Levy to pay for this project. Commissioner Gentry explained what other stations are using and the pass through costs. Would be willing to integrate with existing systems.

**Meeting Time Discussion**-Chief Judkins recommended one meeting per month in addition to a monthly budget meeting to go over vouchers and chief's reports. Commissioner Fouts agreed to have one meeting a month. Commissioner Gentry-it would be successful to have one meeting a month with an additional special meeting at times or if an emergency arises to leave one Tuesday evening available. Chief Judkins will keep the one Tuesday for committees and the other Tuesday for urgent meetings. Will establish committees to review vouchers and capitol improvements. Commissioner McKinney has no issues with meeting during the day and Commissioner Seng won't be here. Chief Judkins will bring the policy to discuss any changes to the October 10 meeting.

## **NEW BUSINESS**

**Black Diamond City Council Presentation**-Chief Judkins presented an overview of City of Black Diamond Fire Service Discussion and answered questions from the council. Chief Judkins, Debbie Page, and Commissioner Genrty will pick a time for the board to meet with the City Council to discuss staffing and station needs.

- Challenges will be getting station 99 staffed 24/7 and outfitted. Estimate is 36-48 months for staff and 4 years to get the apparatus.
- Will receive 50% from the EMS Levy, and receive the BLS Levy in the agreement. The call volume is up.
- Invoice for the fire marshall time and repair costs (over \$1000) for the station 92 and 96.
- Update on volunteer fire fighters-6, and chaplains-2 active. The volunteer fire fighters need to work on 30 hours of training each month, this is a challenge.
- Discussed the breakdown of the 2023 operating budget with additional costs of fire fighters, on-boarding, and outfitting Station 99. Two in and one out staffing.
- The response times vary, right now 8 minutes, ideally would be 6 minutes.
- Level of Service- need to address some items annexations, voter fatigue, levy lid lift. Chief Judkins will seek advice from out legal counsel. Commissioner Fouts said the contracts are going to be difficult for them to maintain everything. Maybe compose a contract with our legal counsel and find support for the annexation. More discussion to come about level of service provided, staffing, and occupying the building. It's going to be a challenge to maintain and empty building. Need to decide on the level of service and notify the public.
- Debbie Page thanked Chief Judkins for the resources for Black Diamond. The levy lid lift is going to be a top priority for MVFR and the City of Black Diamond. We will do better at explaining to the residents of Black Diamond the importance of the levy lid lift.

**Resolution 23-571 Surplus of Rescue-Commissioner McKinney move to approve the Resolution 23-571 Surplus of 2002 Ford 450 Rescue. Seconded by Commissioner Fouts. MOTION CARRIES UNANIMOUSLY(4-0), Commissioner Gentry.**

**Covid-19 Vaccine Requirement**-We had a request from the local to drop the vaccine requirement for new hires. **Commissioner McKinney move to remove the Covid-19 Requirement from our hiring policies as well as for standing employees. Second by Commissioner Seng. MOTION CARRIES UNANIMOUSLY (4-0), Commissioner Gentry.**

**SCBA Purchase**-Chief Judkins discussed the breakdown of cost for the SCBA's that will be expiring in July 2024 \$625,045.05. Black Diamond cost will be \$150,000 and MVFR will be \$466,000, with warranties. Working with SeaWestern since they were our previous reps. Chief Judkins said if we continue to work with Scott as we did before they will work on the maintenance. Chief Judkins is asking for an expedited purchase from the board. Will get an invoice pre-approval for the 2024 budget. **Commissioner Seng made a motion to approve the SCBA purchase as quoted. Seconded by Commissioner McKinney. MOTION CARRIE UNANIMOUSLY(4-0). Commissioner Gentry.**

**COMMISSIONERS REPORT**

**Commissioner McKinney**-Thank you to Chief Judkins for attending the Black Diamond Meeting and to the union for getting through the concerts and accidents, a job well done.

**Commissioner Seng**-Nothing to add.

**Commissioner Fouts**-I appreciate the breakdown of reports and Black Diamond level of service. There needs to be 3 person staff everyday. Thanks to the chiefs for all their hard work.

**Commissioner Gentry**-It's a good clear goal to look at the needs/money for three person staffing. Thank you to Debbie for the good discussion topics.

**EXECUTIVE SESSION**

A 26 minute executive session was called at 8:24 pm pursuant to RCW42.30.110(1)(g) to review the performance of an employee, Sale or Lease of Agency Real Estate RCW42.30.110(1)(c), and Collective Bargaining. Time In: 8:24pm Time Out: 8:51pm. No decisions were made, Commissioner Gentry.

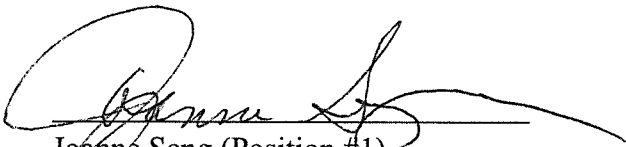
**GOOD OF THE ORDER & ANNOUNCEMENTS**

**BOARD MEETING ADJOURN**


**Commissioner Fouts** made a motion to adjourn the meeting. Seconded by Commissioner Seng. MOTION CARRIES (4-0) UNANIMOUSLY by Commissioner Gentry 8:51 pm.

**SIGNING OF DOCUMENTS**

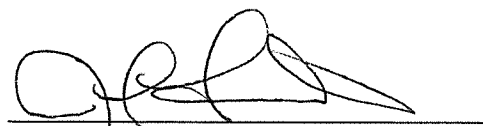
**STATE BOARD OF VOLUNTEER FIRE FIGHTERS, IF REQUIRED**



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Joanne Seng (Position #1)



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Cathie McKinney (Position #2)




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Jacob Fouts (Position #3)

Excused Absence

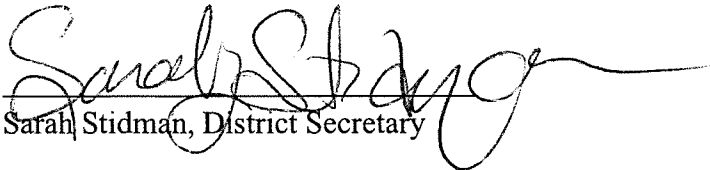
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James Farrell (Position #4)



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Don Gentry, Chair (Position #5)



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Sarah Stidman, District Secretary