

**MOUNTAIN VIEW FIRE AND RESCUE
BOARD OF COMMISSIONERS MEETING
AUGUST 22, 2023**

MEETING CALLED TO ORDER

Commissioner Gentry called to order the regularly scheduled meeting of Mountain View Fire and Rescue Board of Commissioners at 6:31pm on August 22, 2023 at 32316 148th Ave SE Auburn, WA 98092.

THE FOLLOWING WERE PRESENT FROM MVFR:

Commissioner Joanne Seng
Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Jacob Fouts
Commissioner Don Gentry
Council Member Debbie Page-Advisory Member
Chief Dawn Judkins
Deputy Chief Dustin Trout
District Secretary Sarah Stidman

THE FOLLOWING WERE ABSENT FROM MVFR:

Muckleshoot Tribe Council Vice Chair Donny Stevenson-Advisory Member

THE PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited by Commissioner Farrell.

ROLL CALL

Commissioner Gentry-For the record 5 commissioners are present and advisory member Debbie Page.

APPROVAL OF AGENDA

Commissioner Fouts made a motion to approve the agenda. Seconded by Commissioner McKinney. MOTION CARRIES UNANIMOUSLY (5-0) by Commissioner Gentry.

CONSENT AGENDA

Commissioner Farrell made a motion to approve the 8.8.22 minutes and the second half of 2023 vouchers. Seconded by Commissioner McKinney. MOTION CARRIES UNANIMOUSLY (5-0) Commissioner Gentry.

PUBLIC COMMENT

No public comment was given.

UNION COMMENT

No union comment was given.

FINANCE REPORT

- Presented the only voucher over \$5000 was Valley Communications \$16,508.29 (911 calls, Net Motion and 800Mhz). The vouchers and invoices are included with the Commissioner Packet. The vouchers were low this time and payroll included overtime from the Canoe Journey and concerts.
- GEMT has two components; aid car reimbursements and transport medicaid payments.
- GEMT report is due by November 1 and the payment will occur April 2024. Chief Judkins discussed reallocations of funds in the budget to hire a consultant. More discussion to come at the budget meeting in September as we work through the process of reimbursement of running aid cars and the logistics of the report.
- We had some large amount revenues coming in; CARES, Transport, Misc, Insurance, and L&I money.
- The Tax Revenue is \$15,825.76 for July. Patty is still working on the reconciliation.
- Muckleshoot Tribe and NHRA were billed for the staffing we provided at Canoe Journey and White River Amphitheater concerts.
- \$45,893.84 of ambulance was deposited in our account until the reconciliation is completed.
- We received an insurance payment of \$5,658.87 from VFIS for reimbursement of stolen fire fighter gear.

CHIEF'S REPORT

- Working with the Black Diamond agreement for reimbursement. The agreement doesn't discuss furnishes and appliances. The contract was provided to the commissioners for discussion. We are still working on the agreement with our consultant. The fire inspections in the agreement we had passed through, the actual costs from Renton to Black Diamond. We received a budget request from Black Diamond and will respond soon, still working through the process.
- We will receive the new aid car in September. Chief wants input from Muckleshoot Tribe Vice Chair Donny Stevenson for decals and wrap design.
- EMT agreement is in the works for the Muckleshoot. They are providing aid without being licensed. Our goal is to be the Muckleshoot Tribe's fire department and cover 1/2 the area.
- Invited to participate in the MIT Child and Family Services Safety Fair on 8/25.
- Not much is going on with the King County Medic One contract extensions. Still waiting on quotes to replace the HVAC.
- One goal for the budget workshop is to reallocate the funds to have money in the budget to move around. This is a top priority for the budget meeting. Staffing will be another top priority for the budget meeting in September. She wants the commissioners to bring their priority items to the budget meeting.
- GEMT Report has been started.

- Thanks to Lisette for receiving the State Archive Grant of \$20,000 to properly store and sort MVFR archives. She is attending grant training at the consortium and possibly future human resource training.
- The SEPA DNS & Plat Application was submitted to King County for Development. It's in the works with our legal aid and we will respond with more numbers and information soon.
- We've been busy, but are still in the process and on track for the 6 month plan. Our goal is to organize the policies and have it re-written with Lisette's help and completed by 12/1/2023.

DEPUTY CHIEF'S REPORT

- Staffing levels are normal with minimum staffing.
- The recruit fire fighters are doing a great job. I'm doing a visit with Skyway and Vashon.
- The 1B test is done for the 6 recruits that graduated. They passed the tactical too with flying colors.
- We don't have any upcoming promotions.
- We've posted the announcement for the Spring Academy to social media. The deadline is 9.23.23
- We participated in the following public events; Sunset Market 10 Trails and Wasbash Open House.
- There were many significant events; 3 brush fires, a car fire that spread into a brush fire that our strike team provided mutual aid in Pierce County. We assisted Enumclaw in the South Battalion with brush fires started by fireworks. There was a house fire with minimal loss.
- Nonstop JATC training going on.
- The Puget Sound Aid Car has been rebranded with our MVFR decals.
- We've had lots of interest in the fire department and lots of ride alongs coming up.
- The Ford Explorer branding and communications equipment is coming along.
- Station 92 had the horns removed, but some are still around. Mike is working on the HVAC system.
- Station 94 is still in need of major repairs.
- Station 95's bathroom remodel is in progress.
- Station 96 and 94 are having the bay doors repaired.
- We had 6 or 7 MVFR veterans invited to the upcoming Seahawks game.

UNFINISHED BUSINESS

IT Report-The systems are in poor repair, out of date, and need a complete overhaul. Paul will do a final report with offers to start over with the systems. He will help us to hire an infrastructure professional to do the work.

Meeting Time Discussion-Chief Judkins recommended the meetings be run during business hours. She is open to suggestions. The proposed time would be noon, open for discussion. She wants more admin support at the meetings, since it's a lot of work compiling the commissioners packet. We can look at best practices. Commissioner Fouts suggested a once a month meeting. Commissioner Gentry suggested one special meeting a month, that's what South King County does. Commissioner Farrell said that historically we've had staff members attend the board

meetings. **Commissioner Seng** made a motion to explore the mid day time at the Budget Meeting on September 6 at 1:00 pm and cancel the September 12 board meeting. We can keep the 9.26.23 board meeting to discuss the outcomes of having a noon board meeting. **Seconded by Commissioner McKinney. CARRIES UNANIMOUSLY (5-0), Commissioner Gentry.**

NEW BUSINESS

Resolution 23-572 transferring Excess Levy Funds to Expense Fund-Commissioner McKinney moved to approve the Resolution 23-572 to transfer excess levy funds to the expense fund. **Seconded by Commissioner Fouts. CARRIES UNANIMOUSLY (5-0) Commissioner Gentry.**

COMMISSIONERS REPORT

Commissioner McKinney-Thank you to the union for all their work at the events in the area, and for going above and beyond. I send good wishes to all the new recruits. Hope to get many new applicants.

Commissioner Seng-Commented on NWSRB report percents that were less than 70.

Commissioner Farrell-Nothing to report.

Commissioner Gentry-The NWSRB Report was interesting to read with the intent and data collection. The budget process looks at the true need and leaves the money off. This will be a more logical approach and what's best for MVFR.

Commissioner Fouts-Nothing to report. Thank you for the work you are doing.

Debbie Page-I will continue to advocate for Black Diamond. This Thursday we have a study on the Levy Lid Lift. The mayor won't be attending, but the Enumclaw Courier Harold editor will be. I am excited for Labor Days and to have MVFR staff helping on Saturday. We are dedicating the Pocket Park before the events to be named the Gomer Evans Jr. Memorial Park.

EXECUTIVE SESSION

A 15 minute executive session was called at 7:00pm pursuant to RCW42.30.110(1)(g) to review the performance of an employee. Time In: 7:42pm Time Out: 7:59pm. No decisions were made, Commissioner Gentry.

GOOD OF THE ORDER & ANNOUNCEMENTS

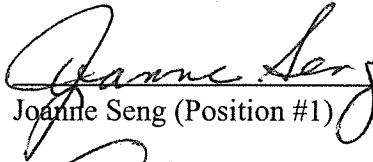
We are working to get staffing at the Black Diamond Labor Days Events.


BOARD MEETING ADJOURN

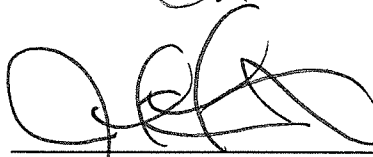
Commissioner Fouts made a motion to adjourn the meeting. **Seconded by Commissioner McKinney. MOTION CARRIES (5-0) UNANIMOUSLY by Commissioner Gentry 8:00 pm.**

SIGNING OF DOCUMENTS

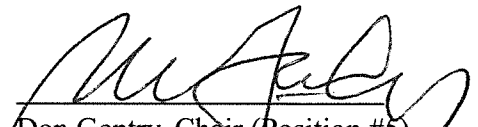
STATE BOARD OF VOLUNTEER FIRE FIGHTERS, IF REQUIRED

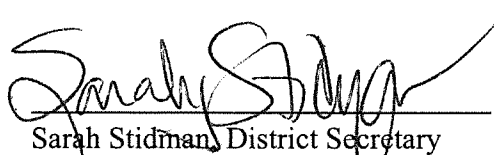

Joanne Seng (Position #1)


Cathie McKinney (Position #2)


Jacob Fouts (Position #3)

James Farrell (Position #4)


Don Gentry, Chair (Position #5)


Sarah Stidman, District Secretary