

**MOUNTAIN VIEW FIRE AND RESCUE
BOARD OF COMMISSIONERS SPECIAL MEETING
FEBRUARY 22, 2022**

MEETING CALLED TO ORDER

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30pm.

PRESENT FROM MVFR

Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Joanne Seng
Commissioner Jacob Fouts
Commissioner Don Gentry
Deputy Chief Dawn Judkins
Chief Greg Smith

This meeting was held online via Zoom due to the Coronavirus Governor action related to OPMA. Forego the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Farrell asked for a motion, moved by Commissioner McKinney, and seconded by Commissioner Fouts. Motion carried unanimously.

CONSENT AGENDA

Chief Smith added Brian Snure, Legal via zoom Levy Lid Lift information, should be inserted before the public comment on the February 8, 22 minutes. The next in person board meeting we will sign all the meeting minutes. Commissioner Gentry and Farrell reviewed the February vouchers in person. Any questions about the vouchers. No questions.

Commissioner Seng made a motion to approve the consent agenda. Seconded by Commissioner. Carries.

ACCOUNT BALANCE

By the second meeting will get report from Patty, so it will be enough time for the vouchers to clear.

PUBLIC COMMENT

None

UNION COMMENT

Dustin Trout-Nothing to add happy to attend the meeting tonight.

DEPUTY CHIEF’S REPORT

- A. It seems like each week is getting busier-call volume isn’t as high, but we’ve been busy with training. We have 3 new probationary fire fighters on shift. They will attend the Pump Academy for a few weeks
- B. We will hold our own tree falling class soon. Received free wood to practice cutting up.
- C. Still working on transport, Captain Knore is helping to get all the documentation set up for the program.
- D. Still waiting on Black Diamond to purchase an aid car. The new engine is coming mid to the end of April. The virtual mid construction meeting is March 14. The final inspection is in Appleton towards the end of March. The date could possibly get extended.
- E. There are 2 recruits in the career academy. We are in week 4 of the Volunteer Academy. No one has covid right now, we are testing everyone daily. No masks in the stations as long as negative test result, anyone testing positive would be sent home to quarantine and/or get further testing.
- F. Deputy Chief Judkins stated there’s been a drop in covid cases in South King County, but will still test daily.
- G. According to DC Judkins the facilities have some major expenses-Station 96’s a coil in the station 96 heat went out due to a bad compressor. (15-20k fix) for both. If we replace the entire furnace that will be around \$200k. Hermanson is doing our maintenance for all the HVAC systems. The compressor should last for a long time. Commissioner Farrell asked what is happening with Station 93? DC Judkins replied, we are waiting on a quote for the door, but right now the station has heat. The water isn’t turned on because the furnace/heater failed.

FINANCE REPORT: Second Half of February

A. February Expenses thus far

Payroll	\$292,794
Vouchers	\$143,436
Total	\$436,230

- B. Chief Smith reported that 51k was added because the office paid the medical insurance.
- C. The expenditures this month were volunteer fire fighter’s pension \$990 Interstate Batteries (C), \$122, Iron Mountain IT(back up for tape service) \$244, Kelly Connect \$186, 204 LN Curtis \$1426 breathing compressor maintenence, Kroesens (uniforms) \$2,795 and Life Assist, EMS supplies \$204. \$266 of expenses not shown, but the board saw those numbers.

The BLS funding is 407,235 and we will be vouchering to receive that from KC EMS, the expense account fund balance is \$1,364,498. Will have the 400k BLS in the account, but no problem getting through the 5 month float through April no need to borrow money from any of our accounts.

Itemized	\$136,622
Utility and On Going	\$7,064
Total	\$143,686
Remainer	\$266

CHIEF’S REPORT

- A. February (2022)
 - a. 85 incidences
 - b. Black Diamond-8
 - c. Puget Sound Fire-10
 - d. Enumclaw-3
 - e. VRFA-2
 - f. District 47-1
- B. EMS calls per day-(67%)
- C. Average calls per day-6.07
- D. 2 residential fires this week, not sure of the damage, but nothing severe.
- E. Responded to a house fire in District 47, there weren’t any injuries.
- F. The fire loss for 2021 is \$ 54K incendiary, and the total is \$259K for all fires across the total service area. The incendiary loss were vehicle fires. Black Diamond had one vehicle fire that was \$32K. fourteen fires were investigated fires by fire investigators and 7 were incendiary, all vehicle fires.
- G. We had four meetings for the Strategic Plan Value Statement, next we will work on the mission and vision statement at the same time.
- H. Still working on the L&I safety initiative with the state, and working on a grant for a new gurney. Deputy Chief Judkins stated maybe we’ll get 50% paid for a stretcher grant.
- I. Chief Smith had the first meeting with Civic Engage, the web-page services. We’ll have a series of meetings and have Commissioner McKinney attend to help in the re-design process. Same content, but new look and pictures.
- J. We had 24 value statements with 31 folks voting for the top five. The top five are compassion-19 votes, Integrity-18, Accountability-15, Professionalism-19, Pride-9. Chief Smith will bring to the board at the next meeting to adopt as value statements for the district. Chief Smith thought the meeting went well, and see how it goes with the vision and mission statements.
- K. Chief Smith is still attending the meetings via zoom, and sending them a written report.
- L. The Black Diamond new fire station. The SEPA Review went out and it was appealed. Oak Point, is going back to their original site to the east since there aren’t any wetland issues. Since they moved back to the original site, the appeal will be dismissed.

Chief Smith talked with Andy and they will talk to legal and the mayor. They still have questions that need to be answered. This station should be turnkey, but sure what that all includes. Who is responsible to supply what between the City and Oak Point. They hope to break ground this spring.

- M. Black Diamond's aid car information was sent to the city for review. The mayor and legal asked Chief Smith for a quote. We'll need to get answers from the mayor and their lawyer by the next meeting or the offer will expire, but will only be extended for a few more days. Chief Smith asked if they are going to act on this and yes they are. If we wait for an ambulance to be built that will take up to 14 months plus. The request includes about \$20,000 to equip the new unit.
- N. Chief Smith attend MIT Planning Commission, who are working storm water system plan, the meeting was held at the casino. When the hotel is completed this would be a great place for the State Chiefs' and State Commissioners to hold their conferences.
- O. The latest pictures of the new fire engine were shown to include the cab in fabrication.
- P. Latest King County Covid cases, hospitalizations, are declining, but transmission rates are high and is higher in south King than Seattle. Commissioner McKinney stated the rise has a lot to do with politics, vaccinations, following guidelines.
- Q. Commissioner Fouts asked about the Fire Garage Fees/Consortium and noticed the \$61k seeing a reoccurring theme of \$30k here and \$30k there. Chief Smith replied this was discussed during voucher review. The Garage is doing a study, are we being efficient with this. The quality of our service and repairs are one hundred times better than before and what we are paying now is less than last year. The dollars are for wages and parts. Commissioner Gentry also noticed those dollars but this billing is for two months, not one. We do keep an eye on this.

UNFINISHED BUSINESS

1. **IT** and change to Office 365, Deputy Chief Judkins reported they have an agreement with Paul Dunn. They've signed, sent back the agreement, and are working on the project. We could make the hardware on the engines and in the stations similar to other zone 3 agencies. One of our LT's background is in IT and is doing some research and will report back to us. We are in possession of all the critical passwords for computer systems per Commissioner Gentry.
2. **Strategic Plan**-Chief Smith provided update during chief report.
3. **FLSA Third Party Review**-Chief Smith stated the review is completed by the third party through July 28. The same documents for the review are the same ones sent to L&I. Mr. Young didn't review a few months. The Chief will get the report we run and compare the totals with Mr. Young. Need to catch up the past two months with FLSA. Then look at the training officer 40 hour week. We are almost finished with this. Commissioner Fouts asked when will the training officer hours be complete? Chief Smith said we'll have the report done before the end of March with all the numbers.

4. Levy Lid Lift-Commissioner Farrell appreciated the information from Brian. We don't need to speak on this yet per commissioner McKinney. The background is done, now we are waiting and won't doing anything until late Spring. Will put back on agenda later when we have more information.

NEW BUSINESS

- A. None

COMMISSIONERS REPORT

1. According to Chief Smith, Commissioner Farrell, would like to have meetings in person the beginning in March. The board members attending in person will follow the protocols as the stations and must have a negative covid test. The tests will be done one hour before the meeting. Chief Smith will give out the test kits as needed. Chief Smith lifted the indoor mask mandate because King County EMS lifted it due to our testing. Follow the protocols for the next two meetings.
2. Commissioner Fouts stated he as no issues meeting in person and nothing to report.
3. The board meetings aren't open to the public in person yet, but will be via zoom.
4. Commissioner Seng highlighted Patty Kramlich, she started out as an emt fire fighter in 1992, then was secretary at Black Diamond Fire in 1996. She worked under 7 chiefs in Black Diamond, and is now working for us. Patty officially started with Mountain View Fire and Rescue in 2006. We admire her for her dedication, devotion. Cheers to Patty on thirty years of service.
5. Commissioner McKinnney asked about the Washington Fire Commissioners Public Meeting class. Are the classes every 4 years? We attended the conference 2 years ago. They are offering it in Spokane, it would be nice not to go, but attend on line. Commissioner McKinney took one 3 years ago at St. 96, should take it again.
6. Commissioner Gentry-we decide two sets of eyes doing voucher reviews, if anyone wants to joins Jim the meeting is on Monday at 10am.
7. Chief Smith-they have an engine that will be surplussed, but it's not ready. DC Judkins, we have lots of engines, some are being used for the volunteer academy. We will be surplussing it in the next couple of months. There is one more that will be surpluses as well that the mechanics recommended. Brought to the attention of the King County Commissioners meeting and that the board is aware or involved with them in zone three commissioners group. Anyone that would like to attend those meetings is welcome.

BOARD MEETING ADJOURN

Moved to adjourn the meeting by Commissioner Gentry seconded by Commissioner Fouts. Motion carried unanimously at 7:33 pm.

Joanne Seng (Position #1)

Cathie Valentine-McKinney (Position #2)

Jacob Fouts (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Sarah Stidman, District Secretary