

**MOUNTAIN VIEW FIRE AND RESCUE
BOARD OF COMMISSIONERS SPECIAL MEETING
FEBRUARY 8, 2022**

MEETING CALLED TO ORDER

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30pm.

PRESENT FROM MVFR

Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Joanne Seng
Commissioner Jacob Fouts
Commissioner Don Gentry
Deputy Chief Dawn Judkins
Chief Greg Smith

This meeting was held online via Zoom due to the Coronavirus Governor action related to OPMA. Forego the Pledge of Allegiance.

APPROVAL OF AGENDA

No additions to the agenda per Chief Smith **Commissioner Farrell asked for a motion, moved by Commissioner McKinney, and seconded by Commissioner Seng. Motion carried unanimously.**

CONSENT AGENDA

Commissioner Farrell and Gentry have gone over the vouchers and feel comfortable in suggesting a motion to approve. **Commissioner Fouts made a motion to approve the consent agenda. Seconded by Commissioner McKinney. Carries unanimously.**

ACCOUNT BALANCE

Patty is still out of the office on vacation. Commissioner McKinney stated it's common to spend more in January than now. We are 2.5% above what we ought to be per Commissioner Farrell. Per Commissioner Mckinney, it's not usually to spend more at the beginning of the year because that is when all the annual dues and annual fees are due.

PUBLIC COMMENT

Joe is the computer tech for the district. Joe stated the board approved the amount for 30k, I don't think it was highlighted about the reoccurring cost for Office 365. He thinks it would be about 19k for professional services and 12k for the licensing costs. The licensing cost is reoccurring.

Brian Snure Mountain View Legal, via zoom, Levy Lid Lift information;

Brian Snure provided a background on a lid lift proposition including options and impacts. Chief Smith asked if Brian had a recommendation on going about this, the best way? He responded, there are a couple of options. A "permanent lid lift" is typically most used. A temporary is completed for a specific reason, as pay off a debt, and only good for one year, then go back to 1% more of what was levied prior to that year, this option is rare and isn't recommended. Brian stated there are two options for permanent lid lifts. The first one is a one year lid lift. A lid lift hasn't been asked for at Mountain View for 17 (2005) years according to Commissioner Farrell. The current levy rate is \$1.34. If they ask to restore the levy to \$1.50 the voters would need to approve it. Then if you ran the election in the fall 2022 you'd levy at the higher base amount then the previous year. Then after that the levy rate would decrease because the assessed values tend to exceed 1% per year. This would be the single year option. If it didn't pass in the primary election you can run it again in the general election, however, you would have to file a provisional. The deadline for running in the general election is the day of the primary.

The benefits of the single year lid lift is that it's simple and easy for the public to understand and a simple majority vote. The multiple year lid lift would go to the \$1.50 and need to be approved.

What are most districts doing, asked Commissioner Farrell? Brian responded; the districts are using the single year, half are doing the multi year. Multi year will help you more financially, when inflation was low the value was reasonable. Chief Smith asked Brian, when the board makes the decision when should the board have documents to you? It takes me a day to write the documents and will be in by May 13. Per Commissioner Farrell stated, the sooner the better to get it written, and running it during the primary election in August. Brian can draft all the documents, the provisional and resolution. The rate would never go above a \$1.50. Would you suggest the CPI, per Commissioner Farrell? Yes, CPI is easy to explain to the voters. Commissioner Gentry asked what is the success rate? Brian responded 80-90 percent they don't fail often, but need to educate voters. Commissioner Farrell thanked Brian for his assistance.

UNION COMMENT

No comment from Rocky Holm representing local.

DEPUTY CHIEF'S REPORT

- A. We have 3 probationary fire fighters on shift. 2 are in the academy and will be done in the next 3-4 months.
- B. Transport for EMS, nothing has changed lack of TriMed or other private ambulance. Working to have Black Diamond purchase an aid car demo. Deputy Judkins asked Chief if he had anything to add, he will discuss in his report.
- C. We are submitting to the L&I Fire program a grant application for a power stretcher. It is due March 1. Deputy Chief met with the rep from the fire program to get some pointers and is optimistic about the grant. We are working on the logistics and models around transporting. Give a shout out to the local 8136 for working on a plan to have a career and volunteer fire fighter EMT to staff an aid car. They are willing to work with us on this.
- D. Met with the captains and lieutenants working on crew expectations. Lt. Trout is moved into a temporary provisional status as a Captain so we maintain consistency on shift pending Captain Martin's retirement around the March 1. We'll be conducting interviews for the Captain promotion.
- E. We have some big repairs to plan for. The generator at St. 95 has an issue. St. 96 has a heating system that needs repair and waiting for the coil to get repaired. This is costly. Station 93 has electricity back on. Commissioner McKinney asked if the repairs fall under the M&O money? Deputy Chief Judkins responded yes, the repairs fall under the maintenance. We did budget for repairs and big capitol items. Per Chief Smith we may need to pull some funds out of our M&O account. Typically January is a high expense month per Chief Smith.

FINANCE REPORT: Second Half of February

A. February Expenses thus far

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| Payroll | \$158,130 |
| Vouchers | \$27,588 |
| Total | \$185,718 |

- B. January we were at \$600,00. January is a higher expense month. with revenue We spent less this January than we did last year. We are on track.

- C. Some expenditures were; at St. 98 repaired the heat \$4,434, Phoenix Construction helped get the heat turned on \$725 (PSE Meter), had to go through an L&I electrical inspection, Trusted Plans for adding two employees at end of year 2021, \$951, US Bank card \$2,992, VFIS \$2,850. We have BLS funds of \$407,305. We will voucher the BLS funds when Patty gets back. We'll get the \$407,000 into our expense account before April. The difference between the BLS 407k includes the Black Diamond EMS Fund. In the past Black Diamond utilized these funds to pay for the contract for services, the BD EMS funds, now directly come to Mountain View and are not used to pay contract costs.
- D. The ending Fund Balance Expense is: \$1,576,946.82 and 5 month Float \$8,565.46. Totals currently are \$2,897,547.58. There is still tax money coming in.

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|----------------------|----------|
| Itemized | \$16,894 |
| Utility and On Going | \$3,189 |
| Total | \$23,005 |
| Remainer | \$759 |

CHIEF'S REPORT

- A. Jan 25-Feb 7 (2022)
- a. 69 responses for reporting period.
 - b. Black Diamond-6
 - c. Puget Sound Fire-2
 - d. Enumclaw-3
- B. EMS calls (72%) of incidents
- C. Average calls per day 5, for this reporting period, lower than average.
- D. 0 fire calls during the 14 day period. This was lucky for us that is was quiet since we've had transport to do.
- E. Received information from the investigators for the 2021 fire loss was \$259,500 (79%) from accidental fire loss. We had \$54k (21%) from incendiary fires-all vehicles. 32k for Black Diamond due to a vehicle loss. That is the driver for the \$54k. \$2,500 for building fires in Black Diamond. Out of the 14 vehicle fires investigated 7 were incendiary.
- F. The final for the fire engine will be April or May. Deputy Chief Judkins, lieutenant, and mechanics will go back for that.
- G. We had four meetings for the Strategic Plan. The first part is the vision statement.
- H. The State Audit was finalized on 25 of January. The audit was a clean audit and is now posted to our website. We sent a press release to all of the local papers. Commissioner McKinney hasn't seen any social media about the audit. It was sent out the four newspapers per Chief Smith. Will have the audit on social media.
- I. We are working on the L&I Safety Initiative. There are funds available for the lift cot.

- J. Black Diamond is the fastest growing city on King County based on facts and numbers.
- K. Ten Trails property was purchased by the school district, 11 acres for a new elementary or middle school. Commissioner McKinney asked if any of the properties are near the fire station? Yes, some of the 11 acres are on Lawson Hill, per Chief Smith.
- L. Chief Smith still attends the Black Diamond meetings via zoom, sends a written report and provides an oral report at each Council meeting.
- M. The new, St. 99 SEPA review went out and there was an appeal submitted.
- N. Provided the City of Black Diamond the aid car purchase agreement to review. DC Judkins tracked down the demo model and can be purchased under HGBuy contract. Chief Smith provided the information to the council and advised them they have 30 days to make a decision.
- O. The MIT Community Building is under construction. The building will have a DAS antenna system for emergency radio traffic. This is the biggest square foot building in the district.
- P. Photos of the cab of new fire apparatus provided, and will get more pictures soon.
- Q. Since December the Omicron Variant is slowly declining along with hospitalizations

UNFINISHED BUSINESS

1. Commissioner Gentry has reviewed the proposal from Paul Dunn for Office 365.
2. The Strategic Plan-Chief Smith Shared the four meetings and the 26 value statements. Each member of the department has been sent a pole to choose five of the value statements offered. The deadline is Thursday the 17 of February. Will ask the Board to adopt these for the Department. Then we'll work on the vision and mission statement and finish it by March.
3. FLSA Third Party Review-Chief Smith had a meeting this morning and will have it completed within 1 or 2 days. Commissioner Farrell asked if there were any other questions-None.

4. Cell Tower Proposal-The board authorized Chief Smith to enter into an agreement with Terribone and all the work will be done by them. Chief Smith will provide updates as he gets more information. It will be a two year process.
5. Lid Lift-Per Commissioner McKinney the August Primary will be the time to do it. Need to discuss if we are going for a lid lift and secondly if it's going to be a single or multi year. Chief Smith stated we should provide a card mailer. Will get an estimate on what it will cost for mailing. Only provide factual information. Commissioner Farrell thinks the Multi year lid lift would be supported. Commissioner Fouts and Seng agree. Commissioner Seng thanks Commissioner McKinney for all her work. Commissioner Gentry agrees the multi year sounds better. Chief Smith will let Attorney Brian know this is the direction we are going and have him prepare documents. Per Commissioner McKinney we need someone to write the pros and cons statements. We could hold public meetings via zoom.

NEW BUSINESS

- A. Commissioner McKinney said we didn't get the minutes to sign via DocuSign. When she gets back in the office Chief Smith will have Patty send out the documents.

COMMISSIONERS REPORT

1. Commissioner McKinney commends the chiefs and fire fighters during this trying time. Happy for the new folks on board. How did the first night of the training academy go? Per Deputy Judkins, it was outstanding we have 8 folks in the academy 7 from ours and 1 from District 47. They are a good group ahead of schedule. Chief Smith is allowing District 47 to participate in the fire academy. He stated that we get funds from the Washington State for the volunteers coming through our academy.
2. Commissioner Fouts-None
3. Commissioner Seng-Thanks for the good Audit review for the future we are on the upswing of doing things.

BOARD MEETING ADJOURN

Moved to adjourn the meeting by Commissioner Gentry seconded by Commissioner Seng. Motion carried unanimously, at 7:55pm.

Joanne Seng (Position #1)

Cathie Valentine-McKinney (Position #2)

Jacob Fouts (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Sarah Stidman, District Secretary